

The Hyde County Board of Commissioners met at 8:30 a.m. on Tuesday August 10 2021. Present were Robert Bawdon, Chairman; Mel Buchheim, Kevin Baloun, Ronald VanDenBerg, and Greg Swenson. Also present: Mark and Mary Lee Klebsch.

Chairman Bawdon called the meeting to order. Motion to approve agenda by Buchheim, second by Swenson. All in favor, motion carried.

The Board reviewed July Commissioner meeting minutes (2), Weed Board minutes, Library Board minutes, and fuel quotes for August- #2 Red [5000gal@\\$2.5045](#) , Ethanol (87 Octane) [1000gal@\\$2.7496](#) - Hall Oil & Gas. Motion to approve by VanDenBerg, second by Baloun. All in favor, motion carried. All Reports are on file in the County Auditor's office.

AUDITOR'S ACCOUNT WITH THE TREASURER as of August 1, 2020: County General \$1724707.50, Sheriff Petty Cash \$500.00, R&B \$1206073.03, E911 \$11959.74, EDS \$9286.62, Spouse Abuse \$370.00, School District \$1835.32, Civil Township \$1253.48, Highmore City \$7104.14, Water District \$5.40, Partial Payment \$2152.99, State Revolving \$66824.01, LEPC \$1704.07, Holding \$16173.13, Medical Escrow \$417.38, Law Library \$5170.13, M&P Fund \$44002.26, ARP funds \$126352.28, RAI funds \$28240.11. Register of Deeds Fees: \$1635.00, Transfer Fees: \$770.00.

EMERGENCY MANAGEMENT: Ronnie Mitchell met with the Board. Mitchell reported that he had taken over EM duties from Jim Stephenson on August 1, 2021. Mitchell updated the Commissioners on planning for the required training exercise. The large- scale exercise will be a search and rescue, and will include the Hyde County Sheriff, Highmore Fire Department, and Hyde County Emergency Management. Discussion was held regarding Hazard Mitigation Update-there will be a meeting at the fire hall on Thursday August 12 at 5:30. Mitchell reported that he had attended EM 101 training in Pierre. Brief discussion was held regarding PDM update.

SHERIFF: Mike Volek met with the Board. Discussion was held regarding attending First Aid Class. Volek reported on stop signs being shot, cattle being out, and trucks that are overloaded. Brief discussion was held regarding pending court cases. Volek informed the Board that Levi Broker, Deputy Sheriff, had turned in his resignation. Motion by Buchheim to accept resignation, second by Baloun. All in favor, motion carried.

WEED: Dave Tatum met with the Commissioners. Tatum reported on spraying, chemical use, and continued thistle problems. Discussion was held regarding spraying, chemical purchases, wormwood sage, repairs to the Ranger, and landowner cooperation. Tatum asked to be notified when the inspection would be for the boiler so he could be present.

ROAD & BRIDGE: Mike Roberts met with the Board. Roberts reported on road conditions, gravel hauling, various repairs, tire purchases, culvert purchases, and road grader training. Roberts informed the Board that he had been contacted by DOT and they can't get enough paint to "stripe" the roads that had been chip sealed this year (216th St./8th St.). DOT will honor contract next year or when they are able to obtain enough paint. If the County wants to proceed, they need to find their own contractor and pay full price. Discussion was held regarding putting up signs (no pavement markings), adding plastic markers in center of road, or trying to find enough to paint the 8 miles needed. The Board reviewed approach applications (2). Motion to approve by Baloun, second by Swenson. All in favor, motion carried. Brief discussion was held regarding the need for an additional pickup. The Board reviewed prices on used pickups from Jan Busse Ford, and SD Federal surplus. Motion by VanDenBerg, second by Baloun to purchase 2013 Ford F-150 XLT with 92112 miles from Jan Busse Ford for \$19000.00 price will include a set of new tires. All in favor, motion carried. Discussion was held about 2008 Chevrolet ½ ton with motor problems. No action taken. Discussion was held regarding Cat dozer and scraper purchased in 2015. Motion by Swenson to surplus 1984 Cat Scraper and 1988 Cat Dozer for sealed bids with a minimum bid of \$25000.00 for the Scraper and \$40000.00 for the Dozer, second by Buchheim. All in favor, bids will be opened at September 7, 2021 meeting.

BUDGET: Discussion was held regarding adding to the State's Attorney and Government building budget for professional services, no action taken. 2022 Budget will be reviewed before adopting the Annual budget in September.

RESOLUTION #2021-014
ADOPTION OF PROVISIONAL BUDGET
HYDE COUNTY, SOUTH DAKOTA

NOTICE IS HEREBY GIVEN: That the Board of County Commissioners of Hyde County, will meet in the Courthouse at Highmore, South Dakota on Tuesday, September 7, 2021 at 10:00 am for the purpose of considering the Provisional Budget for the year 2022 and the various items, schedules, amounts and appropriations set forth therein. At such time any interested person may appear in person or by a representative and will be given an opportunity for a full and complete discussion of all purposes, objectives, items, schedules, appropriations, estimates, amounts, and matters set forth and contained in the Provisional Budget.

Motion by VanDenBerg to adopt Resolution #2021-014, second by Buchheim.

VOTING AYE:

Mel Buchheim

Kevin Baloun

Greg Swenson

Ronald VanDenBerg

Robert Bawdon

Motion passed and Resolution adopted on August 10, 2021.

VOTING NAYE: None

ABSENT AND NOT VOTING: None

Hyde County Board of Commissioners

Robert Bawdon, Chairman

ATTEST:

Marilyn Ring, Hyde County Auditor

PERSONNEL POLICY: Discussion was held regarding adding a procurement policy to the manual, in order to be in compliance with receiving federal funds. Motion by Swenson, second by VanDenBerg to add the following to the manual:

1. N. Procurement Policy

Hyde County will follow all Bid Laws as defined in South Dakota Compiled Laws and amendments made to. Departments will use the SD Local Government Guide for Acquisitions, Disposals, and Exchanges, which is prepared by the SD Department of Legislative Audit, as a guide to properly applying the applicable laws. Hyde County will also follow the Federal Awards General Procurement Standards for any purchased using Federal funds. Information regarding Federal Procurement Standards can be found at <https://ecfr.federalregister.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D>. If Federal Funds and Local Funds are both being used for a project that requires bidding, the more stringent bid requirement will be applied. The Board of Commissioners also require prior approval of the following purchases, regardless of whether bidding is required or if grant funds are being used for the purchase: All Telecommunications equipment including but not limited to: cell phones and service, internet service and radios; All computer equipment including but not limited to desktop, laptop or handheld; All computer software which will include the initial cost and yearly renewal cost; All electronic devices including but not limited to GPS units, video cameras, cameras, and projectors.

All in favor, motion carried. Brief discussion was held regarding adding "Juneteenth" to the list of Holidays in the policy manual. Motion by Swenson, second by VanDenBerg to add June 19 to the list of Holidays. All in favor, motion carried.

Suzanne Starr from the Rural Attorney Recruitment Program met with the Board. Starr reviewed the program- an attorney (Liz Steptoe) is recruited to serve in a rural area for 5 years and given a financial incentive. \$12500.00 per year, which is split UJS-50%, County/City etc.-35%/State Bar-15%. This agreement would include Hyde and Sully County, along with the cities of Highmore and Onida. The split per entity would be approximately \$1100.00 per year. Motion by VanDenBerg, second by Baloun to enter into agreement and sign contract. All in favor, motion carried.

STATE'S ATTORNEY: Emily Sovell met with the Commissioners. Discussion was held regarding additional ordinances needed for medical marijuana. Sovell will draft ordinance, the Board will schedule a meeting on September 1, 2021 to have 1st reading of Ordinance #2021-002, so that the second reading and adoption can take place at the September 7th meeting. Vikki Day met with the Board and Sovell regarding delinquent taxes on a piece of property acquired by the city. Day asked that the County abate the delinquent taxes. After discussion and review by the Department of Revenue; the County asks that the city pay the delinquent taxes due on the property, and then request an abatement on the 2021 due 2022 tax bill. Day will present this option to the Council. Robert Bawdon and Kevin Baloun recused themselves from the Board of Adjustment hearing due to conflict of interest. Randy Olson and Randy Hague met with the Board and Sovell. Hague and Olson (serving as alternates) took an oath of office for the Board of Adjustment and were briefed on procedures for the hearing. Mike Solberg met with the Board and Sovell, Carrie Stephenson also present. Solberg is asking to operate a business to sell/manufacture/assemble firearms from the Grand Lodge. That area is currently not zoned for manufacturing. Discussion was held regarding how to amend the current zoning to permit this business to operate in that location. The Zoning Board will meet on September 1, 2021.

EXECUTIVE SESSION: Motion by Swenson, second by VanDenBerg to enter Executive Session at 11:35 a.m. for Poor lien, legal, and personnel issues with Sovell and Ring present. All in favor, motion carried. The Board resumed regular session at 12:09 p.m.

CLAIMS: Motion by Swenson, seconded by Buchheim to approve the following claims and authorize the County Auditor to issue warrants in the payment of claims. All in favor, motion carried.

COMMISSIONERS: Highmore Herald, publishing, \$337.70; AUDITOR: American Solutions for Business, supplies, \$109.01, Connecting Point, support contract, \$4015.00, Quoin Financial Bank-cash, postage, \$3.00, SD Counties, registration for convention, \$185.00; TREASURER: American Solutions for Business, supplies, \$36.49, Connecting Point, support contract, \$2565.00, SD Counties, registration for convention, \$185.00; COPIER: A&B Business, maintenance contract, \$78.74; STATE'S ATTORNEY: A&B Business, copier maintenance, \$131.12, Jan Busse, rent, \$300.00, Brenda Lounsbury, professional services, \$60.00, SD Public Health Lab, professional services, \$40.00; GOVERNMENT BUILDINGS: Connecting Point, professional services (2 months), \$1294.00, DVL Fire and Safety, repairs, \$53.50, Farm & Home Publishers, plat books, \$460.00, Pam Hamlin, professional services/reimbursement for notary renewal, \$751.00, Highmore Herald, publishing, \$45.00, Mashek's, supplies, \$130.92, Dave Tatum, professional services, \$100.00; ASSESSOR: American Solutions for Business, supplies, \$2.04, Connecting Point, support contract, \$3445.00; REGISTER OF DEEDS: American Solutions for Business, supplies, \$218.11, Homestead Lumber, supplies, \$22.99, Connie Konrad, reimbursement for mileage-Onida dist. mtg, \$37.80, SD Counties, registration for convention, \$185.00; SHERIFF: Homestead Lumber, supplies, \$7.99, Jan Busse Ford, repairs to Expedition, \$569.17; JAIL: Hughes County Finance Office, 2 days jail billing, \$160.00; LIBRARY: Barnes & Noble, 21 books, \$268.61, Quoin Financial Bank-cash, postage, \$48.27, SDLA, membership dues, \$58.00, Small Farmer's Journal, subscription, \$37.00; EXTENSION: Highmore Herald, supplies, \$2.40, Quoin Financial Bank-cash, postage, \$9.55; WEED: Homestead Lumber, supplies, \$30.28, Mac's Corner Ag Supply, chemical, \$9806.55, Mike's Tires & Repair, repairs, \$556.50, SD Federal Property Agency, tools, \$76.00; ROAD & BRIDGE: 3D Specialties, supplies, \$1109.14, Advance Auto Parts, supplies, \$651.33, Butler Machinery, repairs, \$655.30, CNH Productivity Plus (Titan), repairs, \$2019.90, Connecting Point, support contract, \$1390.00, Clay Farstveet, supplies, \$5375.00, Hall Oil & Gas, fuel/supplies, \$6132.51, Ben Hartman, professional services, \$7030.00, Darrel Hinkle Trucking, professional services, \$2717.00, Hoffman Trenching, professional services, \$1112.25, Homestead Lumber, supplies, \$157.57, Jan Busse Ford, supplies, \$3.20, Jebro Inc., oil for chip seal, \$112294.03, Kaiser's, repairs, \$47.36, Mashek's, supplies, \$62.17, McLeod's Printing, supplies, \$47.23, Mike's Tires & Repairs, repairs/supplies, \$38.50, RDO Equipment, repairs/supplies, \$3984.12, SD Federal Property Agency, tools, \$118.00, Servall, maint/supplies, \$19.17, Terry Spilde, gravel royalties, \$4331.25, Trail King Industries, repairs, \$173.90, Vilas Drug, supplies, \$8.94, Walk-N-Roll, repairs, \$261.84, Weidenbach Ranch, gravel royalties, \$7000.00, WW Tire Service, repairs, \$654.62; E911: City of Pierre, E911 3rd quarter services, \$4367.49; HOLDING ACCOUNT: Highmore Fire Department, Fire Premium refund, \$16173.13; MULTIPLE DEPARTMENTS: Capital Area Refuse, utilities, \$148.00, City of Highmore, utilities, \$153.34; Northwestern Energy, utilities, \$950.48; Venture Communications, utilities, \$1417.33; Verizon Wireless, utilities, \$102.03, Wellmark, health insurance, \$24623.78, SDRS, contributions, \$3431.11, AFLAC, cancer, intensive care, accident & dental insurance, \$382.13, Heartland State Bank, FICA, \$3969.61.

SALARIES: Commissioner, \$3491.75, Travel: Buchheim \$26.88; Auditor \$5880.45; Treasurer \$4974.28; States' Attorney \$4994.73; Assessor \$4015.15; Register of Deeds \$5620.93; Sheriff \$10270.06; EDS \$579.12; E911 \$284.92; Road & Bridge \$20933.48; Library \$2538.23; Extension \$762.34; Weed \$4448.54.

Motion was made by Baloun to adjourn at 12:11 p.m., second by Swenson. All in favor, motion carried. Next meeting will be Monday September 1, 2021 at 8:30 a.m., next regularly scheduled meeting is Tuesday September 7, 2021 at 8:30 a.m.

Hyde County Board of Commissioners

Robert Bawdon, Chairman

ATTEST:

Marilyn Ring, Hyde County Auditor

Published once at the total approximate cost of _____.