

The Hyde County Board of Commissioners met at 8:30 a.m. on Tuesday January 5, 2021. Present were Chairman, Robert Bawdon; Mel Buchheim, Kevin Baloun, Ronald Van Den Berg, and Greg Swenson. Present via calling bridge: Mary Ann Morford and Jim Stephenson

Chairman Bawdon called the meeting to order. Motion to approve agenda, removing Weed Supervisor at 9:15 (Tatum unable to attend) by Buchheim, second by VanDenBerg. All in favor, motion carried.

Chairman Bawdon called for old business.

The Board reviewed December 29, 2020 Commissioner meeting minutes, LEPC meeting minutes, Auditor's Account with the County Treasurer as of 12/31/20, and fuel quotes for January-#1 [Red-2000gal@\\$1.9918](#) , #2 [Red-3000gal@\\$1.8058](#) , LP [Gas-3000gal@\\$0.989](#) -Hall Oil & Gas. Motion to approve by Swenson, second by Buchheim. All in favor, motion carried. All Reports are on file in the County Auditor's office.

AUDITOR'S ACCOUNT WITH THE TREASURER as of December 31, 2020: County General \$1731614.41, Sheriff Petty Cash \$500.00, R&B \$639977.94, E911 \$3830.70, EDS \$3843.15, Spouse Abuse \$280.00, School District \$11956.67, Civil Township \$172.70, Highmore City \$7879.19, Water District \$35.63, Advance Taxes \$97007.90, Partial Payment \$1670.35, State Revolving \$53443.76, LEPC \$842.46, Medical Escrow \$417.38, Law Library \$5057.13, M&P Fund \$43154.26. Register of Deeds Fees: \$1245.00, Transfer Fees: \$4145.00.

EDS: Jim Stephenson met with the Commissioners via calling bridge. The Board reviewed 1ST Quarter SLA reports and time sheets. Stephenson informed the Board of the State's request to set up a POD plan for Hyde County. The current plan involves Hyde County going in with Hughes County. In case of a natural disaster, etc. the Point of Distribution or Disbursement Plan should be activated for Hyde County to receive supplies, medicine, etc. There is a possibility of using a plan like this to distribute vaccine. The plan for Hyde County would involve using the Hyde County Auditorium as a staging area. At this time there is no plan for mass vaccinations, but a POD plan for the County should be in place.

CLAIMS: Motion by Swenson, seconded by Buchheim to approve the following claims and authorize the County Auditor to issue warrants in the payment of claims. All in favor, motion carried. COPIER: A&B Business, monthly maintenance, \$68.34; STATE'S ATTORNEY: A&B Business, monthly maintenance, \$243.41; GOVERNMENT BUILDINGS: Connecting Point, professional services, \$87.00, Pam Hamlin, professional services, \$700.00, Runnings, supplies, \$77.94; ASSESSOR: Schneider Corporation, software support, \$3550.00, ; SHERIFF: American Solutions for Business, supplies, \$119.91; POOR: Sarah Petersen Consulting, professional services, \$318.75; SENIOR CITIZENS: Hyde County Senior Center, 2021 support, \$450.00; WEED: SD Association of Weed & Pest Board, dues, \$150.00; ECONOMIC DEVELOPMENT: Central Enhancement District, 2021 dues, \$3559.98; ROAD & BRIDGE: Butler Machinery, repairs/supplies, \$743.55, CNH Productivity Plus Account (Titan), repairs/supplies, \$155.92, Hall Oil & Gas, fuel, \$1413.19, Kaiser's Welding, repairs, \$3.78; E911: Hughes County, Antenna site lease 2021, \$600.00.

SHERIFF: A call was placed to Sheriff Volek. Volek reported that Deputy Brady has approximately 7 weeks of training left. Brady is able to be on call during the weekends.

LEPC: Discussion was held regarding LEPC and appointment of officers due to the retirement of Roger Buchholz, Lynn Morford, and Mary Ann Morford from the organization. Mary Ann Morford and Jim Stephenson present via calling bridge. Discussion included but was not limited to: having Emergency Manger act as the chair of the LEPC, updating LEPC roster, how to fill the Vice Chair/Secretary position, and could the Vice Chair/Secretary Treasurer be one position.

E911: The Board reviewed the antenna site lease for 2021 with Hughes County, cost is \$600.00. Motion to approve by VanDenBerg, second by Baloun. All in favor, motion carried.

ROAD & BRIDGE: Mike Roberts, highway superintendent, met with the Board. A lengthy discussion was held regarding expectations of the Board. Discussion included but was not limited to: future plans for the highway department, handling complaints, Spring Lake project, haul road agreement, gravel hauling, plans for purchasing road graders, increased training from John Deere for blades, replacing safety glass in blades, crown on roads, overtime, snow removal on bus routes, and wages. Motion by Baloun to advertise for Highway worker with closing date of January 22, second by Buchheim. All in favor, motion carried. Roberts reported that the highway workers would attend MSHA training on January 6, 2021.

Vikki Day met with the Board via calling bridge. Discussion was held regarding law enforcement contract, along with future projects that the city has planned. It was agreed that there needs to be better communication between the County and the City. Bawdon and VanDenBerg will plan on meeting with the City law enforcement committee to discuss the law contract. Future expenses that could possibly be shared include the pool project and drainage issues around the Auditorium.

ORGANIZATION FOR 2021:

CHAIRMAN: The Board proceeded to organize with Buchheim nominating Bawdon for Chairman, second by Swenson. Motion by VanDenBerg, second by Swenson that nominations cease and that a unanimous ballot be cast for Bawdon. Voting Aye: Buchheim, Baloun, VanDenBerg, Swenson. Voting Naye: Bawdon. Absent and not voting: None. Motion carried.

VICE CHAIR: Motion by Swenson, second by Baloun to nominate Buchheim for Vice Chair. Motion by VanDenBerg, seconded by Swenson that nominations cease and that a unanimous ballot be cast for Buchheim. All in favor, motion carried.

OATH OF OFFICE: Oaths of Office were taken by Greg Swenson-Commissioner District 2, Ronald VanDenBerg-Commissioner District 4, Sherri Dittman-Treasurer, Christina Alger-Deputy Treasurer, and Emily Sovell-Deputy State's Attorney. Not present for oaths: Merlin Voorhees-State's Attorney, Tiffany Hofer-Coroner, Mike Volek-Deputy Coroner.

Motion by Buchheim, second by Baloun, to designate the Quoin Financial Bank and Heartland State Bank-Highmore Branch as depositories of county funds. All in favor, motion carried.

Motion by VanDenBerg, second by Swenson, to designate the Hyde County Courthouse and the Hyde County Memorial Auditorium as a place to conduct sales of chattel mortgage property and real estate. All in favor, motion carried.

Motion by Buchheim, second by Swenson, to designate the Highmore Herald as the official newspaper. All in favor, motion carried.

Motion by VanDenBerg, second by Buchheim to appoint the Commissioners to the following Boards or departments: Extension-Swenson; Library-VanDenBerg; Zoning-Swenson; Weed-Baloun; Mental Health-Baloun; Fuel-Buchheim; Emergency Disaster-Buchheim; E911-Swenson; Government Buildings-Swenson & Bawdon; Law Enforcement-Bawdon & VanDenBerg; Central Enhancement-VanDenBerg; Auditorium/Swimming Pool- Bawdon & VanDenBerg; Fire/Ambulance-Bawdon & VanDenBerg; Legislative contacts-VanDenBerg & Baloun; Local Emergency Planning-VanDenBerg & Buchheim; Highway Department-Bawdon & Baloun. All in favor, motion carried.

Motion by VanDenBerg, second by Swenson to approve the Local Emergency Planning committee roster, and to authorize that volunteers be covered by work comp insurance. All in favor, motion carried. Motion by Buchheim to appoint Jim Stephenson, acting Emergency Manager, as Chairman of the LEPC, second by Baloun. All in favor, motion carried. LEPC Vice Chair/Secretary-Treasurer to be appointed at a later date.

Motion by Swenson, second by Baloun to appoint Mikka Pechacek as Safety Coordinator. All in favor, motion carried.

Motion by Buchheim, second by Baloun, to appoint Clint Buchholz as E911 Coordinator. All in favor, motion carried.

Motion by Baloun, second by VanDenBerg, to appoint Dave Johnson as Veteran's Service Officer for Hyde County as per contract with Hand County. All in favor, motion carried.

Motion by Swenson, second by Baloun, to appoint Assessor Stephenson as Zoning Administrator. All in favor, motion carried.

Motion by Buchheim, second by VanDenBerg, to appoint Swenson as the American with Disabilities Coordinator. All in favor, motion carried.

Motion by Baloun, seconded by Swenson, to appoint Mike Roberts as Highway Superintendent. All in favor, motion carried. Term expires in January 2023.

Resolution #2021-001
APPROVAL OF DEPUTIES

WHEREAS, pursuant to SDCL 7-7-20 the Board of Commissioners deem it necessary for prompt and accurate dispatch of business, that deputies and clerks be employed in the following offices.

THEREFORE, BE IT RESOLVED, that the deputies and clerks will be compensated for said offices. Auditor 1(one) part-time deputy, Treasurer 1 (one) permanent part-time deputy, Register of Deeds 1(one) permanent part-time deputy, Sheriff 2(two) deputies, State's Attorney 1(one) deputy.

Motion by Swenson, second by Buchheim, to adopt Resolution #2021-001.

VOTING AYE:

Mel Buchheim

Kevin Baloun

Ronald VanDenBerg

Greg Swenson

Robert Bawdon

VOTING NAYE: None

ABSENT AND NOT VOTING: None

Motion passed and Resolution adopted on January 05, 2021.

Hyde County Board of Commissioners

Robert Bawdon, Chairman

Resolution #2021-002
MEETINGS & WORKSHOPS

WHEREAS, it is necessary for various county employees to attend meetings and workshops during the year as per statute SDCL 707025; and

WHEREAS, it is necessary for them to incur expenses for room, meals, and mileage; and

WHEREAS, IT IS NECESSARY THAT A Resolution be passed authorizing such expenditures to said meeting and workshops.

BE IT HEREBY RESOLVED, that the actual necessary expenses incurred are authorized for all meetings and workshops and payment will be issued upon presentation of properly supported itemized vouchers with paid receipts attached and mileage to be paid as per SDCL 7-7-4 and SDCL 7-7-24. Mileage reimbursement is .42 (forty-two) cents per mile for all departments.

Motion by Swenson, second by Buchheim, to adopt Resolution #2021-002.

VOTING AYE:

Mel Buchheim

Kevin Baloun

Ronald VanDenBerg
Greg Swenson
Robert Bawdon
Motion passed and Resolution adopted on January 05, 2021.

VOTING NAYE: None

ABSENT AND NOT VOTING: None

Hyde County Board of Commissioners

Robert Bawdon, Chairman

Resolution #2021-003
ELECTIONS

WHEREAS, pursuant to SDCL 12-15-11 the Board of commissioners are required to set fees for precinct election board officials.

THEREFORE, BE IT RESOLVED, The Hyde county Board of Commissioners in session on this date hereby establish that a salary of \$12.00 per hour be paid to precinct superintendents and election board official for each hour required to perform their respective duties as specified by law, and that they will be compensated at the county rate for miles necessarily traveled, and;

THEREFORE, BE IT RESOLVED, that the precinct superintendents and election officials will receive a salary of \$12.00 per hour for attending the election school and will be compensated at the county rate for miles necessarily traveled.

Motion by Buchheim, second by VanDenBerg, to adopt Resolution #2021-003.

VOTING AYE:

Mel Buchheim

Kevin Baloun

Ronald VanDenBerg

Greg Swenson

VOTING NAYE: None

Robert Bawdon

ABSENT AND NOT VOTING: None

Motion passed and Resolution adopted on January 05, 2021.

Hyde County Board of Commissioners

Robert Bawdon, Chairman

Motion by VanDenBerg, seconded by Buchheim that the fee for voter registration lists remain as is. All in favor, motion carried. Fees are as follows: commissioner District \$5.00, Countywide Democrat \$15.00, Countywide Republican \$15.00, City \$12.50, City Ward \$5.00, county \$25.00; if information is requested on disc \$28.00; an additional \$10.00 if voter history is requested.

Motion by Swenson, seconded by VanDenBerg, to set election precincts accordingly. All in favor, motion carried. Precincts are as follows: PRECINCT 1: East Wing of the Auditorium (all rural area located north of Highway 14); PRECINCT 2: East Wing of the Auditorium (all rural area located south of Highway 14); PRECINCT 3: East Wing of the Auditorium (City of Highmore).

Resolution #2021-004
INDIGENT BURIAL

WHEREAS, SDCL 28-17-4 requires the establishment of an interim fee for indigent burials by Resolution of the Board of Commissioners at their organizational meeting.

THEREFORE, BE IT RESOLVED, The Hyde County Board of Commissioners in session on this date do hereby establish a maximum fee of \$2000.00 for a county burial, plus invoiced costs from the funeral home including: opening/closing grave, casket, liner, or cremation costs.

Motion by Baloun, second by Swenson, to adopt Resolution #2021-004.

VOTING AYE:

Mel Buchheim
Kevin Baloun
Ronald VanDenBerg
Greg Swenson VOTING NAYE: None
Robert Bawdon ABSENT AND NOT VOTING: None
Motion passed and Resolution adopted on January 05, 2021.

Hyde County Board of Commissioners

Robert Bawdon, Chairman

Resolution #2021-005
WEED BOARD

WHEREAS, the SDCL for 1967 annotated, Chapter 38-22 & 23 does authorize the County to organize a weed board for control and eradication noxious weeds in accordance with the program adopted by the State Weed Control Commission.

WHEREAS, there are only two organized townships and twenty-two unorganized townships within Hyde County making it necessary to appoint a Weed Board rather than to hold an election.

THEREFORE, the following county residents are appointed (3-year terms) to serve on the Hyde County Weed Board (individual/term expiring): Paul Knox (January 2022), Nathan Spilde (January 2022), Jay Volek (January 2023), Ryan Rittel (January 2023), Jason Krick (January 2021-reappointed through January 2024).

Kevin Baloun is the representative for the County Commission.

Motion by Baloun, second by VanDenBerg, to adopt Resolution #2021-005.

VOTING AYE:

Mel Buchheim
Kevin Baloun
Ronald VanDenBerg
Greg Swenson VOTING NAYE: None
Robert Bawdon ABSENT AND NOT VOTING: None
Motion passed and Resolution adopted on January 05, 2021.

Hyde County Board of Commissioners

Robert Bawdon, Chairman

Motion by Baloun, second by Buchheim, to approve of the Planning and Zoning Board members. All in favor, motion carried. The Hyde County Planning & Zoning Board members/terms expiring are as follows (5-year terms): Dan LaMont (January 2024), Lawrence Weidenbach (January 2022), Randy Hague (January 2023), Deon Bloomenrader (January 2023). Greg Swenson is the Commission representative.

Resolution #2021-006
INVESTMENT POLICY

WHEREAS, in accordance with SDCL 4-5-8, the county does hereby designate Heartland State Bank and Quoin Financial Bank as County depositories for 2020 and leave it to the discretion of the Treasurer to invest the County funds at the highest rate of interest.

Motion by Baloun, second by VanDenBerg to adopt Resolution #2021-006.

VOTING AYE:

Mel Buchheim
Kevin Baloun
Ronald VanDenBerg
Greg Swenson VOTING NAYE: None

Robert Bawdon ABSENT AND NOT VOTING: None
Motion passed and Resolution adopted on January 05, 2021.

Hyde County Board of Commissioners

Robert Bawdon, Chairman

Motion by Swenson, seconded by Baloun, to adopt the following 2021 annual salaries. All in favor, motion carried. Pursuant to SDCL 6-1-10 the payroll list of all County employees and their annual salaries must be published and are as follows: Commissioners: Bawdon, Baloun, VanDenBerg, Swenson, and Buchheim \$8380.20, Auditor Ring \$48181.80, Deputy Auditor Hamlin \$16.22 per hour, Treasurer Dittman \$46681.80, Deputy Treasurer Alger \$14.75 per hour, Register of Deeds Konrad \$48181.80, Deputy Register of Deeds McCloud \$16.22 per hour, Assessor Stephenson \$48181.80, Librarian Hamlin \$15.67 per hour, Assistant Librarian \$10.66 per hour, Extension Secretary Hamlin \$15.67 per hour, Weed Supervisor Tatum \$53382.48, Sheriff Volek \$53045.04, Deputy Sheriff Brady \$18.54 per hour, State's Attorney Voorhees \$41899.44, State's Attorney Secretary Schlegel \$13.79 per hour, Highway Superintendent Roberts \$47185.32, Highway Maintenance: Dean \$18.75 per hour, Bruneau \$18.28 per hour, Schlegel \$18.28 per hour, Lettau \$18.75 per hour, Highway Secretary Pechacek \$15.67 per hour, E911 Coordinator Buchholz \$3419.04, Emergency Management Director Mitchell/Stephenson \$6949.44, Veteran's Service officer Johnson \$4038.72, Seasonal help \$12.00 per hour, Coroner \$58.00 fee, Mental Illness Board \$35.00 per day; Weed, Zoning, and Library Board members: \$15.00 per meeting.

Motion by Buchheim, second by VanDenBerg to authorize County Auditor to pay mid-month utility bills, and budgeted expenditures as needed without prior approval from Commission. All in favor, motion carried.

Motion by Buchheim, second by Swenson, to set the salary for a part-time deputy sheriff at \$20.00 per hour for non-certified/ certified, \$20.00 per day for on call duty; averaging less than 20 hours per week per pay period with a maximum of 500 hours per year, no benefits. All in favor, motion carried.

STATE'S ATTORNEY: Emily Sovell met with the Board to discuss pending poor relief claims.

EXECUTIVE SESSION: Motion by Swenson, second by Baloun to enter Executive Session at 10:44 a.m. with Deputy State's Attorney, Emily Sovell, present to discuss legal matters. All in favor, motion carried. Commission resumed regular session at 11:45 a.m.

GOVERNMENT BUILDINGS: Brief discussion was held about keeping the Courthouse locked. Board agreed unanimously to proceed as is until vaccinations for COVID 19 are more widely available.

Motion was made by Swenson to adjourn, seconded by Buchheim. All in favor, motion carried. Meeting adjourned at 11:54 a.m. The next regularly scheduled meeting will be Tuesday February 2, 2021 at 8:30 am.

Hyde County Board of Commissioners

Robert Bawdon, Chairman

ATTEST:

Marilyn Ring, Hyde County Auditor

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