

The Hyde County Board of Commissioners met at 8:30 a.m. on Tuesday October 6, 2020. Present were Robert Bawdon, Chairman; Mel Buchheim, Kevin Baloun, Ronald VanDenBerg, and Greg Swenson. Kyle Hieb and Katherine Porter present via calling bridge.

Chairman Bawdon called the meeting to order. Motion to approve agenda by VanDenBerg, with the addition of Kenny Branine at 9:30 am, and removal of McKenzie Fawcett at 10:15 am- second by Swenson. All in favor, motion carried.

The Board reviewed Library Board minutes, Weed Board minutes, September Commissioner meeting minutes (2), and fuel quotes for October- #2 Red [5000gal@\\$1.4831](#) , LP Gas [3000gal@\\$0.897](#) Hall Oil & Gas. Motion to approve by Buchheim, second by Baloun. All in favor, motion carried. All Reports are on file in the County Auditor's office. Motion by Baloun to approve quote from Hall Oil & Gas for 3000 gallons of #2 Red for the courthouse at \$1.6245 to be delivered in January, second by Buchheim. All in favor, motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER as of October 1, 2020: County General \$1534622.73, Sheriff Petty Cash \$500.00, R&B \$820646.21, E911 \$2045.69, EDS \$3956.00, Spouse Abuse \$280.00, School District \$39995.94, Civil Township \$572.83, Highmore City \$12607.97, Water District \$140.66, Advance Taxes \$160.76, Partial Payment \$4135.83, State Revolving \$45960.74, LEPC \$1625.46, Medical Escrow \$2442.38, Law Library \$5005.13, M&P Fund \$43748.23. Register of Deeds Fees: \$1268.00, Transfer Fees: \$651.00.

The General Fund unassigned fund balance as of September 30, 2020 is (724894.48).

EMERGENCY MANAGEMENT: Jim Stephenson met with the Board via calling bridge. Stephenson reported on the large- scale exercise that was held on September 21, 2020. The after-action report for the exercise will be completed the week of October 12. Brief discussion was held regarding severe weather, high wind warnings, and the possibility of a burn ban. The Board reviewed quarterly reports for Emergency Management. Motion by Baloun to approve reports, second by VanDenBerg. All in favor, motion carried.

#### RESOLUTION #2020-024

#### A RESOLUTION DECLARING A FIRE DANGER EMERGENCY IN HYDE COUNTY PROHIBITING ANY OPEN BURNING

WHEREAS, due to extreme dry conditions prevalent in Hyde County and due to recent high temperatures and high winds, a fire danger emergency now exists within Hyde County, South Dakota.

NOW THEREFORE BE IT RESOLVED, by the Hyde County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Hyde County Board of Commissioners, all open burning as defined in Hyde County Ordinance #2000-001 is hereby prohibited within the boundaries of Hyde County, South Dakota, and

BE IT FURTHER RESOLVED, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8, effective immediately, and shall continue in force and affect until rescinded by the Hyde County Board of Commissioners.

Motion by VanDenBerg to adopt Resolution #2020-024, second by Swenson.

VOTING AYE:

Mel Buchheim

Kevin Baloun

Ronald VanDenBerg

Greg Swenson

Robert Bawdon

VOTING NAYE: None

ABSENT AND NOT VOTING: None

Motion passed and Resolution adopted on October 6, 2020.

Hyde County Board of Commissioners

\_\_\_\_\_  
Robert Bawdon, Chairman

ATTEST:

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Marilyn Ring, Auditor

Kenny Branine met with the Board via calling bridge. Branine explained that he has agreed to do 10 hours of community service because of an assault charge. Branine would be willing to do work for the highway department including mowing or hauling gravel. Discussion was held regarding liability for operating County equipment. Branine is self-insured and would be able to use his own truck and gravel trailer if necessary. Commissioners will check with Highway Superintendent Cowan and Deputy State's Attorney Sovell before final approval is given. Branine has other opportunities for community service but would prefer to serve the hours in Hyde County.

SHERIFF: Mike Volek met with the Board. Volek reported that one of the deputies had been quarantined for COVID. He is in the process of getting license/title for new pickup. Discussion was held regarding Deputy Brady and why he lives out of town and uses the County vehicle to travel back and forth. No action taken.

WEED: Dave Tatum met with the Commissioners via calling bridge. Tatum reported on spraying thistles and chemical use. Discussion was held regarding attendance at District Meetings and the Annual Weed Conference. Baloun will accompany Tatum to District meeting in Pierre on October 28. With 2 people attending Hyde County will be eligible for Grant funding. Tatum will service the mower and put it away for the season. Discussion was held regarding red root amaranth, a noxious weed that is very toxic to livestock.

BUDGET: Discussion was held regarding the unassigned fund balance (General Fund Surplus Analysis). SDCL 7-21-18.1 states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. As of October 1, 2020, Hyde County is at 41%. Motion by Swenson, second by Buchheim to assign \$200000.00 for courthouse repairs. All in favor, motion carried.

AUTO SUPPLEMENT: Ring reported that she had submitted expenses to the SD Local Government COVID Recovery Fund from law enforcement and Emergency Management salaries in the amount of \$48560.90. Breakdown is \$47074.74 for the Sheriff and \$1513.16 for Emergency Management. Hyde County received reimbursement of these expenses on September 4, 2020. Motion by VanDenBerg, second by Baloun to approve automatic supplement to the Sheriff budget in the amount of \$47074.74. All in favor, motion carried.

ROAD & BRIDGE: Mike Cowan met with the Commissioners via calling bridge. A letter of resignation was submitted by Cowan effective December 31, 2020. Motion by Baloun, second by Swenson to accept, with regret, the resignation of Mike Cowan and thank him for his years of service. All in favor, motion carried. The Board reviewed (2) approach applications. Motion to approve by Buchheim, second by Baloun. All in favor, motion carried. Discussion was held regarding installation of pipe from Spring Lake, Hartman Construction will be continuing work next week. Discussion was held regarding replacing the Clement bridge, a quote for a new shop door from the House of Glass, winter maintenance contract for 216<sup>th</sup> St. with the state, gravel hauling, and mowing. Discussion was held regarding Triple H haul road agreement; Triple H has asked to borrow/rent retriever from Hyde County. No action taken. Motion by Baloun, second by VanDenBerg to advertise for Highway Superintendent position through November 27 with interviews to be completed in December. All in favor, motion carried.

Kody Kroepin was contacted via cell phone regarding placement of gravel on a private road. Buchheim has received complaints about where the gravel is going. Buchheim will check with Cowan to confirm directions given to Kroepin.

JUNK: Motion by Swenson, second by Buchheim to declare the following R&B items junk to be destroyed: Kodak FZ53 digital camera #MO37097023; vehicle radio #518clm1488. All in favor, motion carried.

STATE'S ATTORNEY: Emily Sovell met with the Commissioners via calling bridge. Brief discussion was held regarding Kenny Branine's community service. Sovell advised that the County reviews his proof of insurance and checks with SDPAA as to coverage for non-employees. Discussion was held regarding appointing alternates to the Board of Adjustment. Each Commissioner named an alternate, (2) names were randomly drawn with the first being the named the first alternate: Mary Lee Klebsch. The second name drawn was named the second alternate: Randy Hague. Sovell stressed that these alternates would receive all agendas and minutes pertaining to Board of Adjustment proceedings where they may be called to serve as alternates. Motion by Baloun to approve Mary Lee Klebsch as first alternate, second by Swenson. Voting Aye: Baloun, VanDenBerg, Swenson, Bawdon. Voting Naye: Buchheim. Absent and not voting: none. Motion carried. Motion by Swenson to approve Randy Hague as second alternate, second by Baloun. Voting Aye: Baloun, VanDenBerg, Swenson, Bawdon. Voting Naye: Buchheim. Absent and not voting: none. Motion carried. Motion by VanDenBerg to approve \$50.00 per meeting plus mileage for first and or second alternate if needed; term of appointment is 3 years, second by Baloun. Voting Aye: Baloun, VanDenBerg, Swenson, Bawdon. Voting Naye: Buchheim. Absent and not voting: none. Motion carried.

EXECUTIVE SESSION: Motion by VanDenBerg, second by Swenson that the Board enter Executive Session at 10:40 am for legal matters with Sovell and Ring present. All in favor, motion carried. The phone used for the calling bridge was temporarily removed from the Commissioners room and Sovell appeared via cell phone.

The Board resumed regular session at 10:45 am.

GOVERNMENT BUILDINGS: A brief discussion was held regarding keeping the courthouse locked down. Commissioners unanimously agreed that with the uptick in COVID cases it is better to continue with the doors locked. Discussion was held regarding County credit cards and the increased difficulty in

getting receipts turned in for items purchased. It was agreed that employees would be more likely to turn in receipts for items purchased with their own credit card. Will continue with cards through the end of the year, then evaluate if they should be cancelled.

CLAIMS: Motion by Swenson, seconded by Buchheim to approve the following claims and authorize the County Auditor to issue warrants in the payment of claims. All in favor, motion carried.

COMMISSIONERS: Highmore Herald, publishing, \$197.78, Quoin Financial Bank-cash, postage, \$11.00; ELECTIONS: American Solutions for Business, envelope glue, \$6.50, ES&S, ballots/test deck/sample ballots, \$405.00, McLeod's Printing, supplies, \$50.66, Quoin Financial Bank-cash, postage, \$16.95; JUDICIAL: SDACC, 4<sup>th</sup> quarter CLERP payment, \$1584.00; AUDITOR: American Solutions for Business, supplies, \$53.37; TREASURER: Best Western Ramkota, 2 nights lodging-convention, \$199.98, Sherri Dittman, reimbursement for mileage-convention, \$162.12, McLeod's Printing, supplies, \$134.27; COPIER: A&B Business, maintenance contract, \$154.70; STATE'S ATTORNEY: A&B Business, maintenance contract, \$69.95, Prairie Thistle, rent, \$225.00, Precision Reporting, transcript, \$292.50; GOVERNMENT BUILDINGS: Connecting Point, install backups, \$216.00, Pam Hamlin, professional services, \$658.00, Highmore Herald, publishing, \$27.00, Hughes Electric, Highway repairs, \$460.97, JBI Distributors, supplies, \$118.00, Mashek's Food Center, supplies, \$161.77, SDPAA, liability insurance, \$17015.72, Dave Tatum, professional services, \$150.00; ASSESSOR: American Solutions for Business, supplies, \$164.46, Marshall & Swift, renew software subscription, \$2445.10; REGISTER OF DEEDS: American Solutions for Business, supplies, \$39.18, Best Western Ramkota, 2 nights lodging-convention, \$199.98, Connie Konrad, reimbursement for mileage-convention, \$168.00, Larjo's, supplies, \$27.00, Quoin Financial Bank-cash, postage, \$4.65; SHERIFF: Mike Ashdown, professional services, \$221.00, Beadle County Auditor, Victim Witness Coordinator, \$1025.00, Nathen Brady, repairs to generators, \$300.00, Center for Education, encyclopedia, \$254.95, Jon Dean, professional services, \$136.00, Homestead Lumber, supplies, \$29.72, Hyde County Sheriff-petty cash, supplies, \$55.32, Hyde County Treasurer, title/license, \$21.20, Matt Kutz, professional services, \$136.00, Tyler McPeak, professional services, \$102.00, Mike's Tires & Repair, repairs, \$660.95, Lynn Morford, professional services, \$102.00, SDPAA, liability insurance, \$5275.28, Nathan Spilde, professional services, \$136.00, Dillon Taylor, professional services, \$102.00, VISA, supplies, \$166.16, Al Volek, professional services, \$136.00, Eric Volek, professional services, \$68.00; LIBRARY: Barnes & Noble, supplies, \$325.82, Mashek's Food Center, supplies, \$84.12, Quoin Financial Bank-cash, postage, \$41.63, SDPAA, liability insurance, \$1617.38; EXTENSION: Quoin Financial Bank-cash, postage, \$1.95, SDPAA, liability insurance, \$256.91; WEED: Kaiser's Welding, repairs, \$4.58, Mac's Corner Ag Supply, chemical, \$12102.07, SDPAA, liability insurance, \$2259.22; ROAD & BRIDGE: Advance Auto Parts, supplies, \$59.30, B&P Partnership, professional services, \$18270.00, Butler Machinery, supplies/repairs, \$1493.89, CNH Productivity Plus (Titan), repairs/supplies, \$169.34, Detco, supplies, \$238.46, Diamond Mowers, repairs, \$884.27, Floyd's Truck Center, repairs, \$4.21, Grossenburg Implement, repairs, \$290.17, Hall Oil & Gas, fuel, \$8229.67, Highmore Herald, supplies, \$342.25, Darrell Hinkle Trucking, professional services, \$16618.00, Homestead Lumber, supplies, \$43.53, Inland Truck, repairs, \$1218.61, Jan Busse Ford, repairs, \$16.20, Kaiser's Welding, repairs, \$36.56, Nicholas Nemec, 3<sup>rd</sup> qtr gravel royalties, \$2570.00, Office Depot, supplies, \$89.99, Peterbilt, repairs, \$297.88, Petro Tech, pump repairs, \$1149.03, Quirk Ranch, 3<sup>rd</sup> qtr gravel royalties, \$11771.00, RDO Equipment, repairs/supplies, \$5478.73, Runnings, supplies/repairs, \$73.35, Servall, maint/supplies, \$21.46, Twin Valley Tire, repairs, \$328.00, Weidenbach Ranch, 3<sup>rd</sup> qtr gravel royalties, \$29975.00; DEBT SERVICE: Deere Credit, Inc., payment road graders (2), \$42738.88; E911: SDPAA, liability insurance, \$66.40; EDS: Mike's Tires & Repair, repairs, \$203.95; MULTIPLE DEPARTMENTS: Capital Area Refuse, utilities, \$148.00, Century Link, utilities, \$107.20; City of Highmore, utilities, \$222.86; Northwestern Energy, utilities, \$996.51; Venture Communications, utilities, \$1418.77; Verizon Wireless, utilities, \$183.59, Wellmark, health insurance, \$25773.19, SDRS, contributions, \$3839.01, AFLAC, cancer, intensive care, accident & dental insurance, \$401.79, Heartland State Bank, FICA, \$4414.47.

SALARIES: Commissioner, \$3390.05; Auditor \$5824.67; Treasurer \$5604.17; State's Attorney \$5083.76; Assessor \$3785.04; Register of Deeds \$5622.83; Sheriff \$10627.67; EDS \$562.25; E911 \$276.62; Road & Bridge \$26395.49; Library \$2510.64; Extension \$836.55; Weed \$4318.97.

Motion was made by Buchheim to adjourn at 11:06 a.m., seconded by Swenson. All in favor, motion carried. Next regularly scheduled meeting is Thursday November 5, at 8:30 a.m. due to the General Election.

Hyde County Board of Commissioners

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Robert Bawdon, Chairman

ATTEST:

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Marilyn Ring, Hyde County Auditor

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